

1 Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2023_1220_06_CACoP Headline Report
Action	For Information

Code Administrators Code of Practice (CACoP) Update

This paper provides an update to the DCUSA Panel on the work being undertaken by the CACoP Forum.

1. Background

- 1.1 The CACoP was established following Ofgem's Code Governance Review in 2015, with the aim of ensuring a consistent approach and level of service is delivered by all Code Administrators. The CACoP contains 14 principles to facilitate convergence and transparency in all aspects of Code Administration, particularly focused on ensuring ease of understanding and engagement with the Code change processes. CACoP promotes accessibility, working to improve regulatory engagement with all parties operating in the energy market as well as considering consumers interests.

2. Update

- 2.1 The latest CACoP meeting was held on Friday, 01 December 2023 and the following items were discussed:

3. Work plan update

- 3.1 The Chair presented the Work Plan update and shared the latest progress on items. The Chair reminded members that feedback on all areas mentioned was welcomed.
- 3.2 The Forum REVIEWED the progress of items on the work plan and AGREED the schedule and next steps for work items.

4. Review of Responses to the Consultation Issued on Proposed Amendments to the CACoP Document

- 4.1 It was noted that only one response was received to the consultation the forum issued out in order to gather feedback on proposed updates to the CACoP document as well what stakeholders thought of the various products maintained under the auspices of the CACoP.
- 4.2 With respect to the amendments to the CACoP document, the main change is the introduction of two new principles for which the title and its description are set out below:

PRINCIPLE 15: CODE ADMINISTRATORS SHALL ENDEAVOUR TO PROVIDE AN ASSESSMENT OF THE IMPACTS OF A MODIFICATION ON THE END CONSUMER AND ON THE DRIVE FOR NET ZERO

Principle description

- *There is an increasing focus of the impacts that any activities or changes would have on the end consumer and on the drive towards Net Zero. To support the assessment of the case for change, Modifications should endeavour to include a high-level assessment of any positive and negative impacts the solution may have on these areas if implemented. Although Code Panel decisions and recommendations on Modifications are generally required to be based on whether the solution overall better facilitates the Applicable Code Objectives, this information should be considered as part of Code Panels' discussions.*

PRINCIPLE 16: CODE ADMINISTRATORS SHALL PROVIDE SUPPORT ON CODE REFORM

Principle description

- *Code Administrators have a wealth of experience and insight into the current Code arrangements and change processes, and so are well placed to use this to collectively support the Gas and Electricity Markets Authority with the development and delivery of Code Reform and Consolidation.*

- 4.3 With respect to proposed new principle 15, some members believed that this assumed the Proposer engages with the Code Administrator before raising the modification, which is often not the case. It was considered that the proposed wording of the new Principle would support greater input from the Proposer and therefore it was suggested that each Code reviews their change forms separately to make this section clearer. Members agreed with this approach.
- 4.4 The Ofgem representative was asked if Ofgem has any view on the low response rate, and they advised they will discuss this with their colleagues and provide feedback for the Forum. The Chair acknowledged the low response rate but added that modification consultations often have similar issues.
- 4.5 On the topic of ways of better engaging with stakeholder, it was suggested Code Administrators could ask for slots at their respective Panel meetings to discuss the CACoP and gain feedback. We explained that the DCUSA Panel already receives CACoP updates via a paper prepared after each Forum meeting with any points to note. It was noted that other Code Administrators agreed to seek time at their Panel meetings to discuss the CACoP.
- 4.6 It was noted that the next step in the process for this item would be to send the amended CACoP document to Ofgem for their decision.

5. January 2024 CACoP Newsletter

- 5.1 The Chair asked the Forum if there were any items members wanted to include in the January 2024 edition of the CACoP Newsletter.

- 5.2 The Chair believed an introduction from the new Chair should be included. Members agreed to a suggestion to include a look back over the last year. The Forum raised no further items during the meeting.

6. STC chairing the CACoP Forum in 2024

- 6.1 The representative from the STC introduced themselves to the Forum and explained that they will be the new CACoP Forum Chair in 2024.

7. Any Other Business

- 7.1 There was a discussion on the potential for including the Data Integration Platform (DIP) within the CACoP forum membership, given it will have its own governance arrangements, making it separate to BSC. This had been discussed in the Cross Code Steering Group (CCSG), where it had been advised that the DIP has a level of separation from Elexon.
- 7.2 There were mixed views on whether it was possible and/or desirable to include the Data Integration Platform (DIP) within the CACoP forum membership and without a consensus, it was agreed to add this as a work item and discussed as part of the next meeting.
- 7.3 The Ofgem representative advised that Ofgem will not be carrying out a cross-Code survey in 2024. They also noted Ofgem is considering implementing a similar mechanism for Code Managers in the future. In the meantime, they proposed that Code Administrators could carry out their own surveys, with the Forum agreeing more consistent questions that could be asked through these. They also suggested this could be included as a new CACoP Principle in the future.
- 7.4 It was noted that some codes already conduct their own surveys and there was a shared concern that there could be too many surveys in circulation at the same time. Members asked if the Ofgem representative has a timeline for when it would want each Code to send out surveys, which the Ofgem representative agreed to take away that question.

8. Next CACoP Meeting

- 8.1 The next CACoP Forum meeting has yet to be officially confirmed but it is expected to be on the first Friday in February (i.e., 02 February 2024).

9. Action

- 9.1 The DCUSA Panel is invited to:

- **NOTE** the content of this paper.

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CACoP Communications Matrix

Communications Matrix

Please see below a CACoP Communications Matrix, with useful links to the CACoP products.

Communication/ Product	Purpose	Medium	Frequency
CACoP Meetings/ CACoP Principles	As part of Ofgem's Code Governance Review the Code Administrator Code of Practice was established which aims to provide a consistent approach and level of service across associated code modifications. It contains 14 principles to facilitate convergence and transparency in code Modification processes and to help protect the interests of small market participants and consumers. The CACoP Principles can be found here . Minutes from CACoP meetings can be found here .	Face to face/ Teleconference	Every Two Months
CACoP Newsletter	The CACoP Newsletter provides an overview on recent CACoP activities. The latest newsletter can be found at the following link . If you would like to sign-up to the newsletter, visit the link above, open the latest newsletter and click on the link within the newsletter.	Online/ Email	Quarterly
CACoP Central Modification Register	The Central Modification Register details the changes across the Codes and their potential impacts on each other. The Central Modification Register can be found here .	Online	Monthly
CACoP Horizon Scan	The Horizon Scan provides the Code Administrators combined view of the key the key legislative and regulatory changes expected to impact the industry. The latest Horizon Scan can be found here .	Online	Quarterly